

Teller County Republican Central Committee Bylaws

ARTICLE I: PURPOSE

The primary purpose of this organization shall be to elect Republican candidates to office. This committee will perform the functions set forth in the election laws of the State of Colorado for county central committees, and exert every effort to achieve the objectives of the Republican Party as reflected in the Republican State platform and in the platform adopted by the Republican National Convention.

ARTICLE II: POLICY

SECTION 2.01. STATE LAW

- a. Provisions of the Statutes of the State of Colorado applicable to county party organization and party central committees shall be a part of the Bylaws of the Teller County Republican Central Committee (hereafter called the Central Committee).
- b. Election Laws of the State of Colorado which pertain to central committees, and future amendments and changes thereto shall be considered a part of the Bylaws of the Central Committee.
- c. Masculine references always include both genders.

SECTION 2.02. PRIMARY CONTESTS

~~The Teller County Republican Central Committee and its officers may not individually or as a group endorse, support, or oppose any candidate's nomination or election for public office unless such candidate is unopposed in the primary.~~

Amended at the regularly-scheduled TCRCC meeting August 11, 2009, to read as follows:

- a. The Teller County Republican Central Committee may not as a group endorse, support, or oppose any candidate's nomination or election for public office unless such candidate is unopposed in the primary.
- b. The Teller County Republican Central Committee officers (Chair, Vice-chair, Secretary, and Treasurer) may not individually or as a group endorse, support, or oppose any candidate's nomination or election for public office unless such candidate is unopposed in the primary.

ARTICLE III: MEMBERSHIP

SECTION 3.01. VOTING MEMBERS

- a. Elected or appointed Republican Precinct Committee Chairmen.
- b. The Chairman, Vice Chairman, Secretary and Treasurer of the Central Committee.
- c. Elected or appointed Republican county officials.
- d. Republican State Senator(s) and Representative(s) who reside within the county.

SECTION 3.02. NON VOTING MEMBERS

Teller County Republican Central Committee meetings are open to all interested persons; however, only those enumerated in section 3.01 may vote.

ARTICLE IV: MEETINGS

SECTION 4.01. MEETING CALLS.

- a. Calls to committee meetings shall be by E-mail or regular mail, mailed to the last address on file of each voting member, or by phone to the last number on file with the Secretary.
- b. The Call shall state the time and place of the meeting and the business intended to be conducted at such meeting; however, the Call shall not limit the business to those items.

SECTION 4.02. TIME AND PLACE OF MEETINGS

- a. The organizational meetings of the Committee shall be held in odd-numbered years during the period between the first (1st) day of February and the fifteenth (15th) day of February.
- b. Other regular or special meetings shall be held either at such time and place as may be designated by the Committee, or upon the initiation of the Chairman. The Call shall designate the time and place for the meeting.
- c. A meeting of the Central Committee shall be called upon the request of one-third (1/3) of the voting membership.

SECTION 4.03. QUORUM

A quorum of the Committee shall be one-third (1/3) of the voting membership present. Non-voting members shall not be considered in determining a quorum.

SECTION 4.04. VOTING

a. ELIGIBILITY

Voting shall be only by voting members present.

b. METHOD

1. Officers shall be elected by roll call vote, except were there is no contest for the office, the officer may be elected by acclamation. A majority of those present may elect to use a ballot for the election of officers.
2. In cases other than the election of officers, voting shall be by voice, unless a roll call vote or ballot is requested by a majority of voting members present.
3. Persons holding multiple offices shall not be entitled to more than one vote. (e.g., a person who is precinct committee chairman and central committee officer may not vote twice.)

ARTICLE V: OFFICERS

SECTION 5.01. COMPOSITION

The elected officers of the Central Committee must be registered Republican voters in Teller county and residents of the county for one (1) year, as shown by voter registration records. They are to serve for two (2) year terms following the organizational meeting and until their successors are elected. The officers include the Chairman, Vice Chairman, Secretary and Treasurer.

- a The Central Committee may provide for the appointment of Subordinate officers.
- b. A duly elected Republican County or State office holder will be eligible to hold any elective office on the Teller County Republican Central Committee except that of Chairman.

SECTION 5.02. DUTIES

A. CHAIRMAN

1. The Chairman shall be the chief Executive Officer of the Central Committee. He shall preside at meetings of the committee and shall observe and enforce the rules and regulations prescribed by the committee.
2. The Chairman shall oversee the keeping of funds, papers, records and proceedings of the Central Committee.
3. The Chairman shall not be entitled to vote except in cases of a tie.
4. The Chairman shall not hold any other party or political elected office. (He shall not otherwise be a member of the Central Committee.)
5. The Chairman shall be responsible for seeing that arrangements are made for the Teller County Republican Assembly and/or Convention. Upon convening of any such Assembly or Convention, the Chairman shall call the meeting to order

at the place, time and on the day designated by the Central Committee. He shall preside over deliberations until a Chairman of the Assembly or Convention is chosen.

6. In the event the Vice Chairman, Treasurer or Secretary resign or are unable to perform their duties, the Chairman shall appoint a Central Committee member to act until the next meeting of the Central Committee, when the Committee shall fill the vacancy.
7. In the event that the Chairman is unable to be present and /or unable to perform his functions, the Vice-Chairman shall assume his duties.

B. VICE CHAIRMAN

1. The Vice Chairman shall exercise the functions of the Chairman during such times the Chairman is temporarily unable to perform the duties. Should both the Chairman and Vice Chairman be temporary unable to perform the Chairman's duties, the Secretary shall perform the duties of the Chairman.
2. The Vice Chairman shall perform such other duties as shall be prescribed by the Chairman.
3. The Vice Chairman shall be entitled to vote, except when presiding as Chairman. When presiding as Chairman, the presiding Vice Chairman will cast the deciding vote in case of a tie.
4. If the Chairman is permanently unable to perform the Chairman duties, the Vice Chairman shall act as Chairman until the Central Committee fills the vacancy.

C. SECRETARY:

1. The Secretary shall be the chief clerical officer of the Central Committee and shall make a complete record of Committee proceedings.
2. The Secretary shall perform such other duties as may be prescribed by the Chairman.
3. The Secretary shall issue calls for meetings of the Central Committee, County Assembly, or Convention.
4. The Secretary shall be entitled to vote and participate in Central Committee discussions.
5. The Secretary shall assist the Chairman in making arrangements for Teller County Republican Assembly and/or Convention.
6. When the County Assembly and/or Convention has been called to order by the Chairman, it shall be the Secretary's duty to read the announcement authorized by the Committee and to read the temporary roll of delegates.
7. The Secretary shall be responsible for making and preserving a complete record of proceedings of the County Assembly and/or Convention and for delivering these records to the Chairman.
8. In the event of an emergency and in the absence of the Chairman or Vice

Chairman, the Secretary may call a meeting of the Central Committee.

9. Special duties to the State Republican Central Committee:

- a. The Secretary shall provide a list of Central Committee Officers, together with their post office addresses, zip codes, e-mail addresses and telephone numbers to the State Chairman immediately following the organizational meeting.
- b. The Secretary shall provide a list of all candidates in the County, together with their post office addresses, zip codes and telephone numbers to the State Chairman immediately following the designation of these candidates in the County Assembly.
- c. The Secretary shall provide a list of all candidates in writing authenticating all delegates and alternates elected by the County to any State, Congressional, Judicial, Senatorial, Representative Assembly, State or Congressional Convention, mailing or e-mailing such lists to the State Chairman immediately following the County Assembly and/or Convention.

D. TREASURER

1. Must have or be willing to learn the accounting/financial skills necessary to execute the duties of this position.
2. Is responsible for keeping records of {all} receipts and disbursements.
3. Maintains the books of account (check book) and files Federal, State and County tax and financial reports.
4. The treasurer shall prepare and file FCPA reports with the Secretary of State as required by Colorado Law.
5. Participates in the activities of the Executive Committee as a member with one vote.
6. In the event the Treasurer should be unable to perform the duties, the Secretary shall automatically succeed to the powers and duties of the Treasurer until the Central Committee fills the vacancy.

E. PRECINCT CHAIRMEN AND CO-CHAIRMEN

1. The precinct chairmen live in their precincts and represent the Republicans in their precinct and are members of the Teller County Republican Central Committee. Chairmen (Co-chairs) unable to fulfill their responsibilities are asked to resign or obtain replacements. In the event co-chairs voluntarily do not resign or obtain a replacement, the Central Committee chairman may appoint a replacement.
2. Precinct co-chairs share duties. In the event a co-chair resigns or is unable to perform, the other co-chair assumes the all duties until a replacement is approved.
3. Per Colorado law and during election years, co-chairs, with the assistance of the Central Committee, schedule and preside at precinct caucuses. Precinct

caucuses are for the purpose of electing delegates to the County, District, and State Assemblies, and for election or re-election of precinct co-chairs.

4. As Central Committee members, co-chairs are expected to attend meetings of the Central Committee and assist in carrying out Committee activities. This involves volunteering for subcommittees, for participation in fund raising events, etc.
5. Co-chairs initiate and maintain contact with Republicans in their precincts and encourage them to participate in county or state activities. With Central Committee assistance, the activities include building and maintaining an updated list of Republicans in the precinct and communicating with them before caucuses and elections.

F. DUTIES OF ALL OFFICERS

Any elected officer upon receipt of a signed complaint that might be detrimental to the Republican Party, shall cause the Chairman to call a special meeting to resolve the grievance.

SECTION 5.03 ELECTION

The Chairman, Vice Chairman, Secretary and Treasurer shall be elected by a majority of votes cast by those present and entitled to vote at the organizational meeting (Section 4.02) of the Committee.

SECTION 5:04 REMOVAL

- a. Any elected officer of the Central Committee may be removed from office for cause, at any time, by a vote of two thirds (2/3) of the entire membership of the Central Committee at a meeting called for that purpose.
- b. Notice in writing of said meeting, giving the time, place and purpose thereof, shall be given to each member of the Central Committee at least ten (10) days prior to the meeting.
- c. Causes for removal of an elected Committee Chairman from office shall include:
 - moving from Teller County or their precinct,
 - being unable to perform the Central Committee duties,
 - having changed party affiliation;
 - publicly supporting any candidate opposing the Republican nominee in a general election,
 - conducting a caucus in any manner not consistent with the directions of the Central Committee.
- d. The action of the Central Committee shall be final.

SECTION 5.05 VACANCIES

- a. Vacancies in the positions of elected officers are covered in Section 5.02.b.

- b. Appointed office vacancies (committee chairmen, etc.) are filled in the manner in which the original appointment was made. If urgent circumstances exist, the Central Committee chairman may appoint someone to fill the position.
- c. Precinct Chairmen who, unexcused, miss three or more consecutive meetings may have their offices declared vacant by the Central Committee Chairman. The Central Committee Chairman may act alone or at the request of one or more Central Committee members.
- d. Precinct vacancies shall be filled by a majority vote of the Central Committee members. The person selected must be a resident of the precinct in which the vacancy occurred

ARTICLE VI: SUBCOMMITTEES

SECTION 6.01 APPOINTED SUBCOMMITTEES

Subcommittees may be appointed as needed by the Central Committee or by the Chairman. Subcommittee actions shall conform to these bylaws.

SECTION 6.02 VACANCY COMMITTEES

- a. The vacancy committee shall consist of the Chairman, Vice Chairman, Secretary, Treasurer of the Central Committee and all elected Republican County Officials.
- b. The Secretary shall file the names and addresses of the members of the vacancy committee with the State Chairman and also file with the Colorado Secretary of State.

ARTICLE VII: PARTY CAUCUS ELECTIONS

SECTION 7.01 TIME AND PLACE

The precinct caucuses shall be held in even-numbered years on a date and time as set by the State of Colorado and at a place in each precinct determined by the Precinct Chairmen and approved by the Central Committee and posted as required by Colorado Election Laws.

SECTION 7.02 PURPOSE

- a. Each precinct caucus shall elect a number of delegates and alternates to the County, District, Congressional, Senatorial, Judicial, Representative, and State Assemblies and/or Conventions as prescribed in the instructions issued by the Central Committee.
- b. Each precinct caucus shall elect two Precinct Chairmen. The two people receiving the highest number of votes shall be elected as the Precinct Chairmen and their names shall be so certified to the Secretary.

SECTION 7.03 VOTING ELIGIBILITY

All persons certified as registered Republican voters by the Teller County Clerk, and are still resident at the address listed by the TCC, are eligible to vote at the caucus of the precinct in which they reside.

SECTION 7.04 PROCEDURES

- a. Each precinct caucus shall be presided over by the previously elected chairmen, or their appointed successors. They shall ask the caucus to elect a Secretary and such tellers for a caucus election as may be determined by the Central Committee. They shall conduct an election for two caucus chairmen who shall serve for the forthcoming two years.
- b. The chairmen shall describe to the caucus voters the duties and responsibilities of a delegate and acquaint them with the dates and approximate time that will be required to perform the duties. All names of candidates for delegate shall be conspicuously posted and announced during the caucus, prior to the election of delegates.
- c. Voting shall be by ballot, and the caucus officials in the presence of the voters shall examine all ballots before any votes are cast. Results of the election shall be announced by the precinct officials in the presence of the voters and shall be certified to the Central Committee by the Chairman and Secretary of the caucus.

ARTICLE VIII: COUNTY ASSEMBLY AND CONVENTION

SECTION 8.01. TIME AND PLACE.

- a. The County Assembly shall be held not less than ten (10) nor more than thirty (30) days after the precinct caucus, at the time and place determined by the Central Committee.
- b. Rules of the previous County Assembly and/or Convention shall be the temporary rules of the following County Assembly and/or Convention and its committees.

SECTION 8.02 PURPOSE

- a. The County Assembly shall designate Republican candidates for each elective county office up for election. Every candidate receiving 30 percent (30%) or more of the votes cast shall be certified by affidavit of the presiding officer and secretary of the Assembly. Balloting shall be in accordance with Section 9.03.
- b. The County Assembly shall select from among its members, in addition to those selected by the precinct caucuses, delegates and alternates to the State, Congressional, Judicial, Senatorial or Representative Assemblies, and each County Convention shall select the number of delegates to the State or Congressional Convention provided in the call to each assembly. Delegates selected for each assembly shall include the Central Committee officers
- c. The County Assembly shall consider all resolutions pertaining to public policy brought before it, and shall select those having a majority for submission to the State Assembly.

SECTION 8.03 VOTING.

- a. The Secretary shall authenticate all delegates of any County Assembly and/or Convention.
- b. The credential committee chairman shall report, immediately upon the convening of

the Convention and prior to any vote, the total count of delegates and alternates entitled to vote. Alternates voting in the absence of a delegate during the Convention shall wear the delegate's badge in addition to their alternate badge.

- c. No proxies shall be allowed or recognized in any County Assembly and /or Convention. Vacancies are to be filled from the list of alternates present, in numerical order.
- d. If after all alternates present have been seated, there are still vacancies in the delegation, then the determination of the percentage of votes for any candidate or question shall be based on the actual number of delegates and alternates seated.
- e. What is commonly known as the "unit rule", by which the entire vote of a delegation is cast according to the majority within that delegation, shall not be enforced or adhered to. Cumulative voting (which allows a delegate to give more than one vote to single candidate) shall not be permitted. [Source: CRC Bylaws XIII (6) (b)]
- f. The quorum at any County Assembly and/or Convention shall consist of the delegates present.

g. An Assembly shall take no more than two (2) ballots for party candidates for each office to be filled at the next general election. Every candidate receiving thirty percent (30%) or more of the votes of all duly accredited County Assembly delegates who are present and voting on that office shall be certified by affidavit of the presiding officer and Secretary of the County Assembly. If no candidate receives thirty percent (30%) or more of the votes of all duly accredited County Assembly delegates who are present and voting, a second ballot shall be cast on all the candidates for that office. If on the second ballot no candidate receives thirty percent (30%) or more of the votes cast, the two candidates receiving the highest number of votes shall be certified as candidates for that office by the County Assembly. [CRS 1-4-601 (2)J]

SECTION 8.04 POWERS

The Central Committee shall have the power to adopt rules governing the County Assembly and/or Convention and its committees and The Central Committee shall also have the power to determine controversies relating to the regularity of the party organizations.

SECTION 8.05 DELEGATE CONTESTS

The Chairman shall appoint the credentials subcommittee. The Credentials subcommittee shall act upon the credentials rules approved by the Central Committee. Any challenge to a delegate or delegates shall be submitted to the chairman of the credentials subcommittee. The credentials subcommittee shall be identified in the announcement of the County Assembly, not less than seventy-two (72) hours prior to the time set for convening the Assembly. The credentials subcommittee shall meet twenty-four (24) hours, but not more than seventy-two (72) hours before the Assembly to hear and determine contests of persons claiming status at the Assembly and to consider any other challenges. Final determination of all such contests shall be made by the County Assembly.

ARTICLE IX: AMENDMENT OR REVISIONS OF BYLAWS

SECTION 9.0 NOTICE

- a. These Bylaws may be amended at any meeting by a two-thirds (2/3) vote of those present provided that the proposed amendment was submitted to the Bylaws subcommittee and included in the official notice issued no less than fifteen (15) days before such meeting
- b. If previous notice was not given in the call, the unanimous consent of all Central Committee members present in person must be obtained before an amendment to the Bylaws may be considered. [Source: CRC Bylaws XIX]
- c. A Bylaws subcommittee shall be appointed every two (2) years by the County Chairman.

ARTICLE X: PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall govern the Central Committee whenever they are applicable and not inconsistent with the Colorado Election Code, the State Bylaws or these Bylaws. [Source: CRC Bylaws XVIII]

These Bylaws have been revised or amended on April 14, 2009 by two-thirds (2/3) vote of members present.

Mark Sievers, Chairman

David Turley, Secretary

SECTION 2.02. PRIMARY CONTESTS

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Amended at the regularly-scheduled TCRCC meeting August 11, 2009, to read as follows:

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